

HDL - \$3,600.00
TxDOT - \$46,800.00

Johnson Petrov. - \$2,923.81

D. Approval of appointments to the Planning and Zoning Commission for two-year terms.

Motion was made by Councilmember Folloder and seconded by Councilmember Johnson to sever Consent Agenda Item 3A – Approval of Minutes. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Motion was made by Councilmember Johnson and seconded by Councilmember Woodruff to sever Consent Agenda Item 3D – Appointments to the Planning and Zoning Commission. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Motion was made by Councilmember Folloder and seconded by Councilmember Johnson to approve the Consent Agenda with Consent Agenda Item 3A and Consent Agenda Item 3D removed. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Mayor Muecke requested corrections to the August 20, 2020 minutes.

Councilmember Rouse requested corrections to the August 28, 2020 minutes.

Councilmember Woodruff requested corrections to the August 28, 2020 minutes.

Motion was made by Councilmember Woodruff and seconded by Councilmember Johnson to approve Consent Agenda 3A – Minutes with the corrections. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Mayor Muecke stated there is no action to take on Agenda Item 3D - Appointments to the Planning and Zoning Commission.

4. REPORTS

A. Financial Report – July 2020 – Kelly Johnson, City Admin, Sec.-Treas.

Kelly Johnson discussed the following;

- The City has \$4.0M in restricted funds and \$3.1M in available funds for a total of \$7.1M.
- The City is fully collateralized.
- Sales tax for August 2020 is approximately 18% lower for the month compared to the same time period in 2019.
- The City is 66.67% through the budget year.

- Revenues for 2020 are approximately 88% of budget and expenditures for 2020 are approximately 60% of budget.

B. Police Report – July 2020 Crime Report & Statistics – Chief David Gott

Chief Gott discussed the following:

- Crime increased for the month of August.
- Two suspects were arrested for theft of 9 bottles of wine from Kroger. The Harris County District Attorney's Office refused to accept charges on the suspects.
- The department held applicant testing for the open position. Four of the five applicants passed the testing and will move on through the hiring process.

C. Fire Department – Councilmember Folloder, Commissioner & Bill Johnson, Alt. Commissioner

Councilmember Harry Folloder discussed the following:

- There is one open firefighter/EMS position. The department has one possible new hire.
- All equipment is operational.
- The new pumper truck should be delivered at the end of October 2020.
- There have been no COVID-19 cases in the last three weeks. No employee has tested positive for COVID-19 since March 2020.
- Phase 1 of the renovation construction began on July 6, 2020. Phase 1 consists of the Annex Building. Phase 2 construction should begin at the end of October 2020. Phase 2 will take approximately eight to ten months to complete.

D. Beautification – Bob Wiener, Chairperson

Bob Wiener discussed the following:

- Water and electricity will need to be installed at the City sign located at Gaylord and Bunker Hill Road prior to the start of landscaping work. The City will need to verify if there is water and electricity at Taylorcrest and Echo Lane.
- The project for next year will be the City sign landscaping.
- Nine trees will be planted on Gaylord between Piney Point Road and Echo Lane at the end of October.
- Trees for Houston will donate 125 trees at the Recycle Event on October 24, 2020.
- Andrea Hermann is working on gathering prices and information to wrap traffic control boxes in the City.

E. Mayor – Monthly Report – Brian Muecke

Mayor Muecke discussed the following:

- Residents are encouraged to educate themselves and vote in the upcoming election, especially in light of the Harris County District Attorney's Office refusing to accept charges in certain cases.
- There is support for the formation of a Trail and Sidewalk sub-committee. Susan Mathews stated Evan DuVall has done a lot of work regarding this topic. The committee is needed. Pat Murphy, Planning and Zoning (P&Z) Chairperson, is interested in serving on the sub-committee. Shirley Rouse stated she may be interested in serving on the sub-committee if Susan Mathews is not able to serve. There should also be an effort to recruit members of the community to serve on the sub-committee.

F. Building Official – Kevin Taylor, Building Official

Kevin Taylor discussed the following:

- Moody Project – The parking garage and the shell of Building A are finishing the remaining requirements in order to get a permanent Certificate of Occupancy. Masraffs has received a temporary Certificate of Occupancy and will be able to accept customers as soon as their employee training is complete. Texadelphia and Treebeards are close to finishing their spaces and will go through their final inspections this month or next month. The permits for the Moody corporate offices improvements on the sixth floor of Building A have been issued.
- Memorial High School Main Campus – The slab for the main building is being poured. The work on the steel structure for the main building will start soon. The work on the installation of the traffic light on Gaylord will start soon and will require a temporary shift in the traffic lanes.
- Tennis Courts – The tennis court field house is complete and tennis practice has begun. The athletic fields landscaping still needs to be completed, which will take time to establish before the fields can be used.
- 9135 Katy Freeway – The shell of the building and the tenant space on the third floor have received their Certificate of Occupancy. The tenant space on the ground floor is at the beginning of the construction process. The property owner is expected to submit an application for a variance request soon for parking.
- 8775 Katy Freeway – The former Sweet Tomatoes property has been cleaned up and a new owner is expected to purchase the property soon.
- The City continues to issue permits for residential projects, such as swimming pools, new homes, and remodels. Tenant improvements for commercial buildings have not been adversely affected by the ongoing pandemic. Large commercial projects seem to be slowing slightly.
- Jobsite maintenance – inspections are ongoing.
- Lupe Tortilla will re-open soon.

G. Planning & Zoning Commission – Pat Murphy, Chairperson, and Councilmember Susan Mathews, Council Liaison

Councilmember Susan Mathews discussed the following:

- Todd Rice, with Rice Residential Design, shared information relating to single-family homes in Commercial District B-2.
- P&Z has no recommended changes to the commercial parking requirements.
- A possible sub-committee may be formed to discuss the City's long-term plan and the possible need for a budget.

H. City Administrator – Monthly Update, Recycle Day – Kelly Johnson, City Admin, Sec.-Treas.

Kelly Johnson discussed the following:

- The annual Recycle/Shred Day will be October 24, 2020 from 8:00 a.m. to noon at City Hall. The electronic vendor used in the past will not participate this year due to the pandemic. The donated trees will be handed out at the same time. All the area Villages will participate again this year. Councilmember Folloder provided contact information for another electronic vendor.

5. CONSIDERATION OF ORDINANCES / RESOLUTIONS – The City Council will discuss and consider possible action of the following:

- A.** An Ordinance of the City Council of the City of Hedwig Village, Texas: (a) amending Chapter 70, Streets, Sidewalks, and Other Public Places of the City of Hedwig Village, Texas, Code of Ordinances, by amending Article II, Construction Standards, Division 2, Minimum Standards and Requirements, to modify Section 70-56, Streetlight Spacing, to increase the minimum streetlight spacing within Commercial Districts; and (b) amending the Design Manual adopted under Chapter 284 of the Texas Local Government Code to adopt commercial streetlight standards.

Evan DuVall stated the City has been working with Centerpoint Energy to replace the current streetlights in the City with decorative streetlight poles. Centerpoint recommends increasing the spacing between the streetlights and decreasing the height of the streetlights in the commercial districts. The new spacing will be one hundred eighty feet between streetlights. The new height will be twenty-three feet. These changes to the Design Guide with respect to the streetlight will mandate the style of decorative poles allowed in the City for small nodes.

Mayor and Councilmembers discussed the recommended changes to height and spacing. There was concern the new height of the streetlights on the boundaries between the commercial and residential districts would allow for light spilling into the residential properties and through windows. There was discussion on the various streetlight options. The Black Cobra option is a down lit streetlight. The current Design Guide includes a previously approved streetlight option, the Post Op, that is not down lit and not shielded.

Motion was made by Councilmember Woodruff and seconded by Councilmember Johnson to approve the ordinance as presented with the change of style of the streetlight to the Black Cobra option for the commercial and residential districts.

Councilmembers Woodruff and Johnson stated the City should have a conforming look with the streetlights. The previously approved streetlights were not shielded to protect the residents from the glare from the side of the streetlight. The Black Cobra option is a down lit streetlight.

Councilmembers Rouse, Mathews, and Folloder discussed the need to have two different styles for the City, one style for the commercial and one style for the residential. Black Cobra is an excellent streetlight option for the commercial districts but not for the residential districts. The previously approved streetlight option, the Post Op style, is a more residential style streetlight. The Post Op style can be shielded to direct the light downwards.

No further discussion of this item.

Councilmember Woodruff amended his motion to use the Black Cobra style at the specified height and distance in the commercial areas of the City as well as along Bunker Hill Road, Gaylord Drive, Piney Point Road, Taylorcrest Road, and other similar streets in the City, and in the purely residential streets of the City have the Post Op style as set out with the height and distance in the proposed ordinance. The amended motion was seconded by Councilmember Johnson. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- B. An Ordinance calling a Joint Public Hearing to be held before the City Council and the Planning and Zoning Commission of the City of Hedwig Village, Texas, for the purpose of considering amendments to Article V, Zoning Regulations, Section 506, Business District B, and Article II, Definitions and Interpretation, Section 202, Definitions, of the Hedwig Village Planning and Zoning Code to allow medium density, single-family residential through Planned Unit Developments in the Business B-2 Zoning District of the City.

Kevin Taylor, Building Official, stated this ordinance would allow for a public hearing to receive input regarding a change to the Planning & Zoning Code to add a definition of "medium density residential developments" as well as allow single-family detached homes with a maximum density of ten units per acre through the Planned Unit Development process.

No further discussion of this item.

Motion was made by Councilmember Johnson and seconded by Councilmember Rouse to approve the ordinance calling for a public hearing to be scheduled for October 15, 2020 at 6:00 p.m. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- 6. **CONSIDERATION OF CONTRACTS/AGREEMENTS** – The City Council will discuss and consider possible action on the following:
 - A. Consideration and possible action on an official ballot from Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election for Places 1 – 4.

No discussion of this item.

Motion was made by Councilmember Johnson and seconded by Councilmember Rouse to authorize Mayor Muecke to execute the Texas Municipal League Intergovernmental Risk Pool Board of Trustees ballot. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

7. CONSIDERATION FOR REQUESTS FOR COUNCIL AUTHORIZATION – The City Council will discuss and consider possible action on the following:

A. Discussion and possible action regarding alternative approach to the pedestrian crossing on Taylorcrest and Magdalene made by City of Bunker Hill Village.

Councilmember Folloder stated the City Council previously approved an interlocal agreement with the City of Bunker Hill Village for the installation of a sidewalk and the necessary pedestrian crosswalk lighting. The City of Bunker Hill Village City Council did not approve the interlocal agreement. A temporary alternative solution suggested by Steve Smith, City of Bunker Hill Village Director of Public Works, would be to install a three way stop sign until a permanent solution is agreed upon by the two Cities. He recommended the City pay a portion of the cost for the three way stop sign.

Mayor Muecke stated he would speak with City of Bunker Hill Village Mayor Robert Lord regarding this item.

No further discussion of this item.

8. DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS

A. AG/CM progress report related to the Hedwig Village Paving and Drainage Project.

Michael Medwedeff, AG/CM Project Manager, discussed the following:

- The AG/CM civil team reviewed the various aspects of the paving and drainage report.
- A follow-up meeting was held between the AG/CM civil team and LJA Engineering, Inc.
- Two meetings will be scheduled with the Mayor and city staff to discuss:
 - Clarifications and updates of the Paving and Drainage Report.
 - LJA Engineering will present various street sections, sidewalk, and curb options, such as street width and sidewalk width.
- Schedule a public meeting with a limited number of residents to address their concerns.
- Schedule a presentation to City Council with the thirty percent Design Package.
- AG/CM is projecting the design team is approximately one month behind schedule due to COVID-19 delays.
- The cost estimate will be performed after the design concept is complete.

B. Recognition of Sergeant Owens.

Mayor Muecke read the proclamation into the record and thanked Sergeant Owens for his service to the City during an officer involved shooting that occurred last month. No one was injured during the shooting and the suspects were arrested.

9. **CLOSED SESSION** – The City Council will retire into Closed Session as authorized by Chapter 551, Texas Government Code, to discuss the following matters:

None

10. **ACTION – CLOSED SESSION** - The City Council will discuss and consider any action necessary on items discussed in Closed Session.

None

11. AGENDA REQUESTS FROM COUNCILMEMBERS

- A. Discussion and possible action for the continuation of the April 23, 2020 Disaster Declaration for the City of Hedwig Village, Texas resulting from COVID-19 (novel coronavirus). – Councilmember Woodruff

Councilmembers agreed to continue the disaster declaration until October 22, 2020 or until terminated or modified by an earlier order of the City Council of the City of Hedwig Village.

No further discussion of this item.

Motion was made by Councilmember Folloder and seconded by Councilmember Johnson to approve the continuation of the disaster declaration. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

12. ADJOURN

Motion was made by Councilmember Johnson and seconded by Councilmember Folloder to adjourn the meeting at 8:09 p.m. Motion carried 5-0.


MOTION CARRIED UNANIMOUSLY

Approved and accepted on October 15, 2020.



Brian T. Muecke, Mayor

ATTEST:



Lisa Modisette, Asst. City Secretary