



**CITY OF HEDWIG VILLAGE, TEXAS
REGULAR MONTHLY CITY COUNCIL MEETING
THURSDAY, NOVEMBER 10, 2016
6:30 P.M. - 955 PINEY POINT ROAD**

MINUTES

1. CALL TO ORDER

Mayor Brian Muecke called the meeting to order at 6:30 p.m.

Present: Mayor Brian Muecke

City Councilmembers:

William Johnson

Carrol McGinnis

Barry Putterman

Bob Wiener

Matt Woodruff

Kelly Johnson, City Administrator/City Secretary-Treasurer

Lane Standley, Building Official

David Gott, Police Chief

Lisa Modisette, Assistant City Secretary

Alan Petrov, City Attorney

Absent: None

A. Recognition of Eagle Scout Kyle E. King

Mayor Muecke stated the city will present a proclamation to Kyle King in honor of his achieving the highest award for Boy Scouts of America, the Eagle Scout Award. The award ceremony will be held on November 13 at Second Baptist Church. He read the proclamation into the official record.

2. CITIZEN/VISITOR COMMENTS

Tom Roth, 854 Pecanwood, wrote a city history at the request of former Mayor Speck and approved by Mayor Muecke. He asked for approval to give a copy of the history to the schools and the library in the city. He stated he worked for two years researching and writing the history.

Alan Petrov, City Attorney, stated the history is Mr. Roth's intellectual property and does not need the permission of the city to provide copies.

Mayor Muecke stated the City of Piney Point Village is working with Harris County to install historical markers in Piney Point. One of the markers may be in Hedwig Village.

Several boy scouts were in the audience and introduced themselves.

Joseph Lowrey, Troop 673, working on the Citizenship and the Community Badge
Luke Broussard, Troop 673, working on the Citizenship and the Community Badge
Andrew Moore, Troop 673, working on the Citizenship and the Community Badge
Connor Thorson, Troop 673, working on the Citizenship and the Community Badge

3. **CONSENT AGENDA**– All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

A. Approval of Minutes

September 8, 2016 Special Council Meeting
September 8, 2016 Regular Council Meeting
September 20, 2016 Special Council Meeting
September 22, 2016 Special Council Meeting
September 26, 2016 Special Council Meeting

Mayor Muecke requested the minutes be pulled from the consent agenda for separate discussion. Mayor Muecke and Councilmember McGinnis requested the following corrections be made.

September 20, 2016 Special Council Meeting, page four, paragraph one, line one – correct tax rate to \$0.0417.

September 22, 2016 Special Council Meeting, page four, paragraph four, line six – clarify Councilmember Putterman’s comments on residents speaking in favor of the tax increase to fund drainage issues – add the correction “have not come to the prior budget meetings”.

September 26, 2016 Special Council Meeting, page two, paragraph two and three – pertaining to Mrs. Spang’s question concerning the residents with the over 65 exemption and would they be affected. The correction will clarify Mayor Muecke respond to Mrs. Spang’s question. Strike part of Mayor Muecke response and replace with “the over 65 exemption would not change”.

September 8, 2016 Regular Council Meeting, page 7, paragraph 6, line 2 – correct “east to west” to “west to east”.

Other minor corrections were written down and given to Lisa Modisette for correction.

Councilmember Putterman moved, Councilmember McGinnis seconded for the approval of the minutes as corrected.

Councilmembers Johnson, McGinnis, Putterman, Wiener and Woodruff voted “Aye”, “Noes” none.

MOTION CARRIED UNANIMOUSLY

B. Approval of General Fund Bills

General Fund Bills - #32088 - #32143

Voided Checks – 0

C. Approval of General Fund Bills over \$2,500

Bob Baldwin - \$2,550.00

Climatec - \$2,521.50

Belt Harris Pechacek, LLP - \$5,550.00

Cardinal Tracking - \$5,451.66

D. Approval of Construction Fund Bills

0 Items - \$0.00

E. Approval of Police Seizure Bills

0 Items - \$0.00

F. Approval of 3rd Quarter 2016 Investment Report

Councilmember Woodruff moved, Councilmember Wiener seconded, for the approval of the consent agenda excluding the minutes.

Councilmembers Johnson, McGinnis, Putterman, Wiener and Woodruff voted “Aye”, “Noes” none.

MOTION CARRIED UNANIMOUSLY

4. REPORTS

A. Financial Report – October 2016 – Kelly Johnson, City Administrator/City Secretary-Treasurer

Kelly Johnson presented the financial report for the city:

- Sales tax analysis from Sales Tax Assurance – year-to-date increase of 2% from last year with month-to-date increase 1.5% from last month
- Cash balance – \$1.2 million as of the end of October, almost \$1.3 million in all funds
- Hedwig Village is fully collateralized at 10/31/2016
- Revenue at 85% as of October
- Expenditures at 76% as of October

Mayor Muecke referred councilmembers to the Sales Tax Assurance reports. He stated Hedwig Village collects telecommunication right of way tax. Some municipalities levy a tax on cellphones and cable. Sales Tax Assurance recommended Hedwig Village create an ordinance to allow Hedwig Village to levy the telecommunication sales tax.

B. Police Report – October 2016 Crime Report & Statistics – Police Chief Gott

Chief Gott discussed the crime report:

- 10 arrests
- 1 violent crime at Marshalls
- Dickinson, Texas arrested five suspects and those arrests may account for three crimes in Hedwig Village.

Chief Gott stated Harris County has a new District Attorney. The department may need to change procedures.

C. Fire Department –Meeting – Councilmember Johnson

Councilmembers Johnson reported on the following:

- The Fire Commissioners voted in favor of the recommendations by the Villages Mutual Insurance Cooperative Board.

D. Drainage Committee – Update – Mayor Muecke

Mayor Muecke reported on the following:

- Committee met in early October and Jeff Cannon updated the committee relating to the time line for the study.
- Jeff Cannon will need guidance to move forward with survey.
- Next committee meeting is scheduled for November 21. Jeff Cannon will attend and update the committee on the drainage plan.

E. Planning & Zoning Commission – November Meeting – Councilmember/P&Z Liaison Wiener

Councilmember Wiener reported on the following:

- Special called meeting on November 9. Discussed changes to the sign ordinance. Chairperson Bucci and two other members will meet as a sub-committee to work on language. Possible change to the current ordinance to allow for taller signs for the schools or grandfather existing signs but allowing for a new electric sign face. Spring Branch ISD will not allow the PTA to move the sign to a new location
- Parking Ordinance on agenda but not discussed. P&Z focused on Sign Ordinance.

F. Mayor – Report – Brian Muecke

Mayor Muecke discussed the I-10 Noise Abatement. Tom Ramsey, Mayor of Spring Valley Village, will take the lead with TxDOT on this project. The project should start in late December or early January.

G. Building Official – Monthly Report – Lane Standley

Lane Standley discussed the following:

- The number of permits issued has increased.
- Ten houses under construction, with one to be completed by the end of November.
- Mason Jar will close on December 31 and move out of the location by January 10. There will be a complete renovation, inside and outside, to the building to include courtyard dining.

H. City Administrator – Update on Decorative Street Poles, Newsletter, Website and Holiday Dinner

Kelly Johnson reported on the following:

- Decorative Street Poles – The residential poles were installed and the city crew is working on installation new poles along I-10 in the commercial districts with a completion date within the next couple of days. The next phase is the secondary signs which will start after the commercial poles are installed. The city will re-use 95 old poles with powder coating and buy 75 new poles. The city has spent \$44,000 to date on signs and poles. Most of the new signs have been ordered. Estimated cost after Phase 2 will be \$60,000.
- Fall Newsletter – Currently the newsletter is eight pages in length and once the final article is complete it will go to the printer. The newsletter will include a burglary alarm application and a form for residents to submit concerning flooding. The newsletter also includes a full page graphic on the new website.
- Website Update – Staff was happy to report that the new website was up and running. They are still making minor modifications and welcome any suggestions. The Email notification module is ready for residents to sign up.
- Holiday Dinner – Will be at the Houston Racquet Club on December 2, starting at 6:00 p.m. Invitations to the dinner will be sent to the members of commissions, boards, city staff, city attorney, inspectors, judges, and prosecutors.

Mayor Muecke discussed keeping the resident information on flooding confidential.

Alan Petrov, City Attorney, stated the city cannot keep the information confidential. Once residents submit information to the city the information becomes subject to open records requests.

- 5. CONSIDERATION OF ORDINANCES / RESOLUTIONS** – The City Council will discuss and consider possible action of the following:

None

- 6. CONSIDERATION OF CONTRACTS/AGREEMENTS** – The City Council will discuss and consider possible action on the following:

None

- 7. CONSIDERATION FOR REQUESTS FOR COUNCIL AUTHORIZATION** - The City Council will discuss and consider possible action on the following:

- A. Proposed recommendation by the Villages Mutual Insurance Cooperative Board for 2017 insurance carriers to provide medical, dental, life, AD&D, long term disability, and supplemental life coverages for city employees.

Kelly Johnson, City Administrator, discussed the recommendation from the Villages Mutual Insurance Cooperative Board. The board requested bids and three companies responded. Cigna, the current provider, came in with an increase of 20%. Blue Cross/Blue Shield submitted a bid that was higher and only had one plan. United Healthcare submitted a bid with three plans. The medical carrier will be the only carrier to change. Dental, life, AD&D, long-term disability, and supplemental life carriers will remain the same.

The recommendation from the Villages Mutual Insurance Cooperative Board (VMICB) was to change to United Healthcare. United Healthcare will have three plans for the employees to choose from. The PPO plan allows the employees to go to any doctor. The doctor does not have to be part of the United Healthcare provider network. The EPO plan requires employees to go to a doctor in the United Healthcare provider network. All doctors, labs, and specialists must be in network. The last plan is the HMO plan, also known as the Kelsey Seybold plan. Employees can only use a doctor at Kelsey Seybold. The PPO plan has an increase in cost, the EPO plan has a slight cost increase, and the HMO plan has a decrease in cost. The recommendation from VMICB is for approval of United Healthcare. The VMICB also suggests increasing the city contribution for the mid to lower cost plans to encourage the employees to choose those plans.

Kelly Johnson also recommends the city paying 50% of the dependent coverage for dental coverage.

Councilmember Johnson stated the city can offer an incentive to the employees to choose the two less expensive plans. Employees still have the option to choose from all three plans.

Kelly Johnson stated the doctor selection in the network is better than the current health carrier, Cigna.

Councilmember Woodruff moved, Councilmember McGinnis seconded, to adopt the recommendations from the Village Mutual Insurance Cooperative Board for 2017 insurance carriers and to provide major medical, dental, life, AD&D, long-term disability, and supplemental life coverage for city employees and the same terms as the fire department with the same coverages and the same employee contributions which includes the city paying 50% of the dependent coverage for dental.

Councilmembers Johnson, McGinnis, Putterman, Wiener and Woodruff voted "Aye", "Noes" none.

MOTION CARRIED UNANIMOUSLY

8. DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS

None

- 9. CLOSED SESSION** – The City Council will retire into Closed Session as authorized by Chapter 551; Texas Government Code, to discuss the following matters:

None

- 10. ACTION – CLOSED SESSION** - The City Council will discuss and consider any action necessary on items discussed in Closed Session.

None

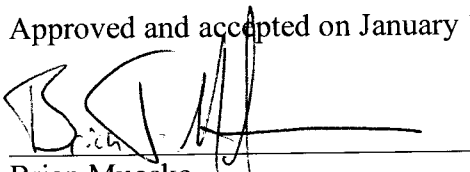
11. ADJOURNMENT

Councilmember Woodruff moved, Councilmember Wiener seconded, to adjourn the meeting at 7:43 p.m.

Councilmembers Johnson, McGinnis, Putterman, Wiener and Woodruff voted “Aye”, “Noes” none.


MOTION CARRIED UNANIMOUSLY

Approved and accepted on January 12, 2017.



Brian Muecke
Mayor

ATTEST:



Lisa Modisette
Assistant City Secretary