

For Office Use Only	
Application Date	
Permit Number	
Date Issued	



### TREE REMOVAL PERMIT APPLICATION FOR EXISTING PROPERTY

Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Request for Permit Solely For Inspection and Removal for the Following (Select one):

The protected tree in question is severely damaged, diseased or dead.	
The protected tree constitutes an unreasonable impediment to the use and enjoyment of the site because of its location or size.	
The protected tree is of an undesirable species that has characteristics that interfere with the property owner's use and enjoyment of the site.	
The removal of the protected tree is necessary for safety.	

Except as otherwise provided, a property owner must maintain the minimum required density of protected and replacement trees on the owner's lot at all times and, if the lot falls below the minimum required density because of the loss or removal of a tree or trees, regardless of cause, the property owner shall plant and maintain a sufficient number of replacement trees to meet the minimum required density. If a lot falls below the minimum required density because of the loss of one or more protected or replacement trees, the property owner shall, within 30 days after the removal or loss, plant a sufficient number of replacement trees to restore the minimum required density.

Per approval of this permit of which the issuance is pursuant to City Ordinances 395 and 749. This permit shall become null and void if work authorized is not commenced within 60 days or if work is not completed within 180 days. This permit is subject to being revoked or suspended for violations of any city ordinance.

**\*\*Consider the following prior to removing Trees\*\***

**Minimum Required Density To Be Maintained For Any Particular Lot**

1. Seven protected or replacement trees, of which at least three must be located in the front yard, plus one additional protected or replacement tree for every 1,000 square feet of area in excess of 22,500 square feet, up to a maximum of seven additional protected or replacement trees per lot, provided, however, that where a lot contains areas that are not suitable for the location of trees because of topology or other natural features, those unsuitable areas shall not be included in calculating the number of additional protected or replacement trees required in addition to the first seven;
  
2. A protected or replacement tree that is located within the public street right-of-way shall not be counted in determining whether a lot has the minimum required density of protected or replacement trees.

**Special Rule For Removals Related To Driveway Construction**

Where protected trees are removed from a front yard in order to relocate or expand a pre-existing driveway, the property owner must plant one replacement tree in the front yard for every protected tree that is removed from the front yard.

**Exceptions To Replacement Requirements**

No replacement tree shall be required if because of the topography or natural conditions of the lot, or the location of permitted structures and other improvements to the lot, it is not reasonably possible to plant and maintain an otherwise required replacement tree. A property owner who is excused from providing a replacement tree shall instead pay to the city the applicable tree replacement fee.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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Permit Fee: \_\_\_\_\_ Plan Review Fee: \_\_\_\_\_ Total: \_\_\_\_\_

Site Inspection \_\_\_\_\_ Final Inspection \_\_\_\_\_

Plans approved for issuance by: \_\_\_\_\_

\_\_\_\_\_  
Building Official or Representative Signature:

\_\_\_\_\_  
Date:

**Please provide a sketch of your property with proposed tree removal project including tree removal and tree replacement plan.**